

**ST CLAIR COUNTY HEALTH DEPARTMENT
YALE COMMUNITY ADVISORY COUNCIL
MEETING MINUTES
December 12th, 2024**

ATTENDED:

Liz S. – ST CLAIR COUNTY HEALTH DEPARTMENT- YALE, NURSE PRACTITIONER

Gina – ST CLAIR COUNTY HEALTH DEPARTMENT- YALE, CLERK

Karen Monroy- PARENT

I. Welcome and Introductions

- a. Meeting started at 4:05pm.
- b. Sign in and introductions.

II. Approval of Agenda

- a. Agenda approved without revisions.

III. Business

a. Immunizations

1. Discussed increase in immunization appointments
2. Importance of Tdap immunization during increase of pertussis cases.

b. Annual Data

- i. Reviewed FY24 (1st year open) numbers for each quarter and total for the year.
- ii. Vaccine visits, Sports physicals, sick visits
- iii. Touched base on construction tentative plans. Permanent walls-increase in privacy.

c. Personal Hygiene

1. New program to provide free pads and tampons for those in need.
2. Signs posted in restrooms for girls, and some items given to Mrs. Morgan, and office/counseling staff.
3. Well utilized and good feedback on service provided.

d. Quarterly newsletter.

- i. News letter being created quarterly for TVs in school, and printed on flyers.

IV. Open Discussion

- a. Parent had suggested better signage outside, states current signage is very hard to read and small. Clinic name larger, phone number larger and add where to find clinic. Possibly more permanent/sturdy signage.
- b. Parent suggests adding a link or information to school's website to help parents locate contact and service provided information easier.
- c. Make a Facebook post that school approves to be shared on a weekly/monthly basis.
- d. Liz the NP will be out on maternity leave come sometime February, health department staff to help fill in needs (NP 1 day, and a nurse the other 2 days) to

help provide services.

V. Adjournment

- a. Adjourned at 5:00 PM.
- b. Will send minutes to those that attended and those whom initial meeting notice was sent to.
- c. Encouraged to contact staff with additional questions/concerns.

VI. Next meeting

- a. Planned for possibly end of January/early February prior to Liz being off. Date to come following the posting of these minutes.
- b. Zoom option will also be available.